

Appendix 1 – Health and Safety Activity

Type of Activity	Level of Activity		Progress
	Service Plan Approved 2016-17	Recorded Activity to 30 Sept 2016	Status (Green, Amber, Red)
Premises inspections and interventions (including revisits)	100	34	Amber
Health and safety complaints and requests for service received	40	41 ¹	Red
Accident and dangerous occurrence investigations commenced	20	13 ²	Amber
Specific smoke free enforcement visits	10	0 ³	Green
Matters of Evident Concern (MEC) Identified*	n/a	15	Green
Health and safety promotion and advice to business/enquiries	<p>Summer Newsletter and use of social media</p> <p>Letters to 219 businesses – provision of information about work-related dermatitis in advance of targeted visits</p> <p>Letters to 10 businesses – provision of information about the safe use of fork lift trucks in advance of targeted visits</p> <p>Production of a bespoke business card for new businesses. It signposts new businesses to a variety of sources of information.</p>		
Liaison with other organisations	Three meetings of the Cambridgeshire and Peterborough Environmental Health Managers Group		

Notes

1. This figure includes six notifications about working with asbestos, five Adverse Insurance Reports (AIR) about unsafe work equipment and 23 requests for advice and information. The diversity of work illustrates the importance of maintaining resources in order that effective investigations can be carried out.
2. We have received 39 reports in total and the selection of accidents for investigation is based upon the risk-based criteria in Local Authority Circular (LAC) 22/13. The percentage of investigations is unusually high but reflects the severity of the incidents in question. They include the following:

- Three notifications of specified work-related diseases: dermatitis; hand-arm vibration; and carpal tunnel syndrome
 - Serious injuries caused by having to carry a 60kg double oven up four flights of stairs
 - Life-changing crush injuries caused by being trapped by a horse carriage weighing almost one ton
 - A 12 year old boy injured at a kart racing circuit.
3. This figure is driven by the number of relevant complaints. Officers might visit premises about which complaints have been made. We have received only two service requests about smoking restrictions: both were dealt with by giving advice over the telephone.
4. Matters of Evident Concern are significant health and safety problems that officers have noted during non health and safety activities. The figures include unattended electrical hazards, defective gas appliances, uncontrolled working at height, unsafe storage racking and high levels of workplace noise. The number of MECs is indicative of the extent to which employers fail to deal with significant risks and only do so when officers intervene.